



***“Nurturing our community’s connection with nature and each other through immersive outdoor experiences.”***

## **Substitute Job 2021**

Part Time On-Call, subbing will mostly be a 5 hour shift but sometimes can be as little as 3 hours.

Substitute teachers will be given as much notice as possible and will have the option to say yes or no to subbing. We will prioritize applicants who are available the majority of the time Monday-Friday between the hours of 9 AM and 2 PM.

We ask for a minimum 1-year commitment from substitute teachers.

Pay: \$16-18/hr depending on experience, 1 in 20 hours of Paid Time Off

Olympic Nature Experience is looking for a patient, playful, and Environmental Education and/or Early Childhood Education experienced SUBSTITUTE teacher for it’s 2021 summer programs (June 20th - August 20<sup>th</sup>) and for its upcoming school year (September 2021-June 2022).

### **Teaching:**

- Participate in daily and continual Risk Assessment for class, including locations, activities and students. Proactively create a safe environment for students, co-teachers and any guests.
- Support Lead teacher in completing class break down forms and incident reports every class.
- Pack, clean, sanitize and organize materials in the Admin office for class, bring materials to school with you.
- Support curriculum and a classroom that:
  - a. Addresses social, emotional, physical, spiritual, and mental needs of your students.
  - b. Keeps personal and group empowerment at the forefront of all we do, believing in the children and teaching them to believe in themselves and each other.
  - c. Centers a respectful relationship with nature as the main topic of the curriculum. This includes learning about, interacting with, sensing, discovering and being inspired by all aspects of nature, including people and cultures.
  - d. Takes into account each child’s unique needs and perspectives, honors their need for inclusion and independence, understands their sensory needs and learning strategies and takes into account their strengths and areas they could use support.
  - e. Balances flow with structure, child led passion with teacher inspired and invited activity.

- Use approved discipline techniques and creative approaches to build relationships with each child.
- Support Lead Teacher in tracking student progress and to identify areas that each student needs support.
- Bring challenging behavior or learning obstacles to team meetings to gather more ideas.
- Be responsive to parent concerns or desire for information/feedback about their child, check in as often as parents need at drop off, pick up. Discuss with Lead teacher if communication outside of class is needed. Use first names when possible to create a welcome and inclusive environment.
- Set up and break down the classroom daily, checking for safety hazards, trash and any gear left behind. Leave zero trace at public sites.
- Support seasonal and cultural curriculum components through actions, interactions and teaching techniques.
- Use culturally responsive and inclusive language when interacting with students, their families and the general public on ONE's behalf.
- Continually be aware of and address biased ideas and behaviors in the classroom and workplace, continue to learn your biases and dismantle them.
- Maintain own personal 1<sup>st</sup> aid and toileting kits, kept on hand during all programs, replenish from program stock when necessary.
- Support class visits for potential students when requested by Admin Staff by taking the Lead Teacher role when needed so Lead Teacher can host guests.
- Be prepared to take the Lead Teacher role when Lead teacher is absent and a sub is working with you. It will be your job to lead Risk Assessment, safety consideration and helping the Sub know which students need more support.
- Inform student families immediately when a severe injury occurs, complete an incident report (as outlined in Policy and Procedures Manual).
- Discuss ongoing child behavior challenges with supervisors, track consistent problems through incident report forms or other documentation.
- Work with Executive Director, Administrative Director and land managers at program sites to maintain safety and excellent condition of land. Report any problems immediately to Executive Director.
- Attend semi-monthly meetings and team meetings when requested.

**Applicants Must:**

- Be able to pass a background check, have your own transportation and cell phone.
- Be able to move, play and carry weight for up to 5 hours continuously.
- Have current or be willing to acquire CPR/First Aid training.
- Have experience in one or all of the following areas:
  - Early childhood education
  - Nature or environmental education
  - Wilderness or Survival skills/experience

**Olympic Nature Experience is a non-profit whose programs nurture our community's connection with nature, through immersive outdoor experiences. Find out more at [www.olympicnatureexperience.org/meet-us/](http://www.olympicnatureexperience.org/meet-us/)**